

Ringway Primary School



School Prospectus
2018 - 2019



Learning and friendship go hand in hand

Guidepost
Choppington
Northumberland
NE62 5YP



01670 813463

FAX: 01670 813463

Email: - admin@guidepoststringway.northumberland.sch.uk

Mrs Hazel Scott
Headteacher

Dear Parents

Thank you for requesting a copy of our school brochure. We look forward to welcoming you and your child to Ringway Primary School.

Our fundamental aim is to provide a happy and purposeful environment that will inspire the children with the confidence to learn new skills and concepts. We encourage them to share and care for one another and work towards becoming independent, responsible adults for the future.

The following pages are intended to provide information and give a flavour of our school. However, to obtain a clearer picture, a visit to the school is recommended.

Yours sincerely

*Mrs H Scott
Headteacher*

Introduction

We aim throughout this booklet to provide information concerning Ringway Primary School, as required by the 1980 Education act. It is written for parents of pupils who are expected to enter the school from within the catchment area, and also for other parents who wish to know about opportunities available. General information concerning the education in Northumberland is given in a County Education Booklet, copies of which are available for parents of pupils who are starting or transferring schools next September.

First Friends Pre School admits children at the age of 2 years where they then at the age of 3 years transfer into our nursery class which leads into Ringway Primary School at the beginning of the term following their 4th birthday. Children then move into our Reception class in the September of the academic year in which they become 5.

Children from the school, which serves the area of Guide Post/Stakeford, usually transfer at the age of 11+ to Bedlington High School.

School Ethos

At Ringway Primary School we aim to:

- provide a safe, secure and happy school where everyone works together.
- promote positive relationships between all those involved in the education of our children.
- teach all children to be literate, numerate and to develop their spiritual, creative and physical capabilities.
- encourage parental involvement in the life of the school and work in partnership with staff in the education of their child.
- deliver a challenging, well planned and effectively taught curriculum.
- promote tolerance, personal responsibility and respect for people, property and the environment.



Our Staff

Headteacher
Mrs H Scott

Deputy Headteacher
Mrs L Robson

Class Teacher
Mrs K. Sparrow

Class Teacher
Mrs K. Smith

Class Teacher
Mrs C Runciman

Class Teacher
Mr L Hughes

Class Teacher
Mr A Grace

Class Teacher
Miss C Fisher

Class Teacher
Miss N Dean

Office Staff
Mrs S Davison
Mrs J Wylie (temp)

Nursery staff
Mrs L Reid
Mrs C. Smith
Mrs F Asadnehad
Miss L Scott
Miss A Cuthbertson
Miss C Murray
Mr J. Gladwin
Ms K Widderington
Miss C Anderson

Classroom Assistant
Miss K Barron
Mrs A Langdown
Mrs M Duffield
Mrs B Coulson (temp)
Miss J Trainer
Miss A Bower
Mrs W Howey
Miss S Burns
Mr L Jones
Miss N Orchover (temp)
Miss K O'Brien (temp)

Cleaning
Mr I Paige - Caretaker
Mrs L Scott
Mrs A Coxon

Catering
Mrs L Jewitt
Mrs W Nichol
Mrs A Coxon

Lunch Time Supervisors
Mrs B Wendt
Mrs J Rowell
Miss J Trainer
Miss S Burns
Mrs W Howey
Mr L Jones

School Uniform

Our uniform is:

Grey Trousers/shorts
White shirt/polo shirt
Purple sweatshirt
Black shoes

Grey skirt/pinafore/trousers
White shirt/polo shirt
Purple sweatshirts/ Cardigan
Black shoes

School Sweatshirts with embroidered logo can be ordered on line:

Uniforms can be ordered from www.totstoteams.com tel:0191 2715454

P.E. kit (in named bag) for all children
White T-shirt
Black shorts for indoors
Black joggers for outdoors
Trainers for outdoors

Please ensure that all items are clearly marked with your child's name.
Would you make sure that you have informed the child as to where to find his/her name.

Behaviour

We aim to establish a safe and caring atmosphere in our school. All pupils are expected to behave in an appropriate way at all times and to demonstrate respect for those around them. It is important that the children understand and can support a code of conduct, which will enable everyone to feel valued and secure.

If unacceptable behaviour should occur, parents will be informed so that we can work together in resolving any difficulties.

A copy of the school's behaviour policy will be sent to parents along with the home/school agreement when children start school.

The Curriculum

Our Foundation Stage

The foundation stage at Ringway School offers a co-ordinated start to our children's education. The staff plan and deliver a curriculum that offers a breadth of opportunity and experiences to develop the skills, attitudes and knowledge children need to enable them to be successful learners throughout their lives. All children work towards the 'Early Learning Goals'.

The Foundation Curriculum develops six areas of learning:

- Communication, Language and Literacy
- Mathematical Development
- Knowledge and Understanding of the World
- Personal, Social and Emotional
- Physical Development
- Creative Development

Within this framework children are taught to read, write and develop number skills, often exceeding the goals. We help our children to develop social skills, collaborate and develop friendships that will enable them to participate fully in school life, with confidence.



Language and Literacy

Activities are presented through the areas of speaking and listening reading and writing. These skills are taught through the literacy lesson and used across all areas of the curriculum. Language is a fundamental key to our whole curriculum.

Priority is given to developing reading as a life skill, encouraging children to understand text for both enjoyment and to find information. We aim to nurture the enjoyment of reading by providing a wide range of books to take home and share with parents. School has access to Northumberland Schools' Library Service which supports both fiction and non fiction topics. Opportunities to find information have been extended through the use of the internet, which allows children to research the different ranges of text, styles and presentation.

Phonics and spelling are linked to handwriting, developing letter formation as the children learn basic sounds. This is an important part of developing accurate and meaningful writing.

Children's writing is developed through the provision of a wide range of opportunities to record thoughts, discoveries and information. We encourage children to find appropriate styles and methods of presenting written materials.



Information Technology

Each class has access to computers and software that are appropriate to the particular areas of study or topic the class is currently engaged in. Classrooms are connected to the internet, which is protected to ensure safe access to Email and the World Wide Web.

Numeracy

Children are introduced to mathematical skills through the Numeracy Strategy. This provides a broad approach and ensures continuity and progression throughout the school in all aspects of mathematics. We help our children to acquire confidence and competence with numbers and measures. Children are encouraged to solve problems and explain their thinking and are also given practical experiences in gathering and presenting information.



Science

We aim to provide children with the skills needed to understand, use and communicate scientific principles. Activities develop the skills to observe, to plan and carry out scientific enquires and to evaluate and consider evidence. Much of the work has been incorporated into our programme of Topics. This programme ensures that all the National Curriculum Attainment targets in Science are covered over a two-year cycle.



Design and Technology

The children have the opportunity to develop skills and experiences by using a range of technology kits. We encourage children to make their own plans, follow plans and find their own solutions to given problems. Much of this work is covered by a cross-curricular approach.



Religious Education

Religious Education reflects the Christian traditions and beliefs whilst taking into account other major world faiths. The common themes of caring and respect for others form an integral part of the school ethos. .

Parents who wish to withdraw their child from the daily act of worship or from R.E. lessons on religious grounds should inform the Headteacher.

History

Through historical themes children discover and experience living history by means of artefacts, photographs and internet sites. They learn how to make deductions about how people used to live.



Geography

Through Geography, the children explore the world in which they live. They are encouraged to observe, plan, map and investigate the topics outlined by the new National Curriculum.



Music

We aim to provide children with the opportunities to compose perform and appreciate a wide range of music. They are able to use a variety of percussion instruments and are encouraged to participate in a range of singing activities.

We hope to develop co-operation and decision making through musical activities, to encourage the children to create and perform with confidence so that every child feels that they are able to participate and enjoy traditional, modern and multi-cultural music.



Art/ Drama

This involves the development of visual skills, knowledge and understanding and art appreciation. The children experience a variety of techniques and skills while learning about traditions, famous artists and celebrated pieces. With the access to a wide range of materials, our children are able to use their imagination, powers of observation and creative abilities to produce their own masterpieces.

Physical Education

We hope to promote a healthy and active lifestyle and development of physical skills and control. Activities aim to develop confidence and self-awareness. We are able to offer a full range of activities due to the provision of a well equipped hall and also excellent outdoor areas, both grass and hard surfaces.

Swimming is included in our curriculum. Certain classes attend swimming lessons each week. This takes place at Blyth Swimming Pool. The children can work toward a range of swimming awards.

We also work closely with the Bedlington Sports Partnership inviting specialist coaches to work with our children.



Personal, Social and Health Education

We aim to develop an understanding of the children's responsibility towards their own health and the factors that will influence a healthy life style. We value all positive contributions to the life of the school. Children are encouraged through support and guidance ways in which to develop their own strategies to cope with day-to-day difficulties.

Children also learn to care for others and themselves.

Sex Education

Instruction is given in relation to sex education from the school nurse. Although children will study aspects of human growth and development perhaps learning about our bodies is best done in the loving security of home as part of growing up. The reproduction process in plants and animals is included in the science curriculum at Key Stage 2.

Special Needs

The school makes provision for children with special educational needs in accordance with the Code of Practice recommended for all schools. Parents will be contacted if it is felt that special support or provision needs to be put in place.

Parents may also request that their child be placed on our Special Needs Register if they feel they have cause for concern. They should first discuss their concerns with the class teacher who will take the appropriate action.

Children may be grouped so that they can work on extended tasks where they will be able to share their skills and expertise with others.

Assessment

Children's work is continually assessed with the assessment planned into day-to-day activities. Throughout the school our children have individual targets to aim for and their progress is noted and celebrated.

Children in the Foundation stage are assessed at the end of the reception year against the Early Learning Goals.

These ranges of assessments enable us to measure individual children's progress and to establish appropriate targets for children of all abilities. These targets are shared with parents at consultations and in the annual written report.

Reporting to Parents

Time is allocated each year in the Autumn and Spring Terms for parents to discuss their child's progress with the class teacher and set future

shared targets. In the Summer term parents will receive a written report.

Parents of children in Year 6 will be given the opportunity to discuss the transfer arrangements to the High School in the Summer Term.

Teachers are available at the beginning and the end of each day for brief discussions. If there is anything, which may take a little more time to discuss, parents are asked to make an appointment.

Homework

We believe that homework, when used effectively, can enhance children's learning by giving opportunities to reinforce skills or extend learning throughout the curriculum.

Charging for School Activities

We want to encourage every opportunity to broaden the children's experiences in connection with the curriculum therefore, following the LEA policy; we will invite voluntary contributions from parents in order for an activity to take place.

Theme weeks

We believe that children should experience hands on learning and in order give our pupils the skill and opportunities they need, the whole school takes part in "enterprise" weeks where they become budding entrepreneurs. This makes learning creative, inventive and fun.



Outdoor provision

We believe that the outdoors is an extension of the skills we teach our children indoors and therefore have designed an environment which allows children to discuss, explore and create opportunities through role play, team work and discussion



General Information

Class Organisation

All classes are of mixed ability and composed of both boys and girls. Work within a class will be differentiated to provide access to the curriculum for all children.

School Hours

8.50am	Bell
	Registration
9.00 am-10.30am	Lesson
10.30 am-10.45am	Morning Break
10.45 am-12.00 noon	Lesson
(12:10 KS2)	
12.00noon-1.10pm	Lunchtime
1.10pm-3.20pm	Lesson
3.20	End of school

School Meals

A hot meal is provided daily. Menus are designed to meet the nutritional requirements of young children. The children are encouraged to take school meals and as far as possible a choice is offered. If any child has particular dietary requirements these can usually be catered for.

Throughout the year we hold "themed" lunches. These relate to the activity weeks we plan for the children.

You will be provided with details about the Live Kitchen system which enables you to view the lunch options available each day.

Drinks and Snacks

Young children often require a drink through the day. Milk is provided at a small charge (currently milk is free for children until the term that they are 5 years old). Water is also available for the children. Children are allowed to bring fruit or a plain biscuit to eat as a snack. Nuts or chocolate/sweets are not permitted.

Newsletter

Newsletters and topic webs will be sent home on regular basis. This will keep parents informed as to what is happening in and around the school.

Friends of Ringway

Parental involvement plays an important part in school life. In order for social and fund raising events to take place, we always need parent volunteers. The "Friends" help to enrich the curricular and educational provision at the school with many purchases. We welcome parents wishing to lead activities or support the work of the school in lesson time or from home.

Clubs and Activities

Several extra curricular clubs and activities are available.

After School Clubs

Sports/Football
Maypole, Country dancing, dance and drama
Construction technology
Science
Art Club
Gardening
Tennis
Multi Skills
Languages
Homework

Ringway Childrens Council (R.C.C)

Once the children have completed their application forms and they have been nominated, they meet once a half term to discuss how they intend to make a difference in and around the school. The children take their roles and responsibilities very seriously.

Absence from school

We are legally required to record all unauthorised absence from school. This includes any absence that has not been notified to school by the parent. We would therefore request that if your child is unable to attend school for some reason, you should telephone or send a note stating the reason for their absence.

Following the new government guidelines no holidays will be authorised during the school term.

Accidents and illness

In the event of your child becoming ill or having an accident in school, we request that you provide us with numbers where you can be reached. Also an emergency contact of someone well known to the child who could be called upon should we not be able to reach you immediately.

If your child has any medical condition which may affect them while at school, please ensure that the appropriate school forms are up to date and the staff are aware of the conditions and any action that may need to be taken.

Medication

Medication can only be administered in school if it has been prescribed by a doctor. Over the counter medication cannot be given by staff. If staff are required to give prescribed medicines to your child through the day, a form, obtainable from the office or the class teacher must be completed.

Outside Agencies

If parents have any health worries about their child they have access to the service through the school or the Health Centre i.e. own doctor / school nurse.

Sight checks are carried out routinely to new entrants in school. You will be advised of the result of this by letter.

An Educational Welfare Officer visits school on a regular basis and home visits can be arranged if requested by parents. Attendance is discussed during these meetings Regular visits are also made by the Educational Psychologist who can assist in the assessment of children experiencing difficulties in school.

Personal Belongings

Neither the school nor the Authority can insure or accept the responsibility for expensive items of personal property brought to school by pupils. We ask that these items are therefore not brought in.

When children bring money into school for various reasons, this will be collected from them at the earliest possible opportunity. A named envelope or purse will minimise the risk of loss or confusion.

We also request that parents ensure that pupils have their name or some form of identification in their school uniform, PE kit and indoor shoes.



Ringway Primary School
Learning and Friendship go hand in hand

Northumberland County Council Complaints procedure related to the curriculum and religious worship

This document sets out the arrangements for Northumberland County Council as Local Education Authority (the LEA) in respect of complaints about the curriculum and collective worship under the terms of Section 23 of the Education Reform Act 1988.

This document is available for inspection at all schools maintained by the LEA, public libraries and at County Hall, Morpeth. A copy will be given, if desired, to any person wishing to make a complaint under these arrangements and the LEA will provide a copy of the information in languages other than English if requested to do so. A copy of the circular of guidance issued by the Department of Education and Sciences (DES1/89) will also be made available.

The arrangements set out in this document have been drawn up following consultation with Head teachers and governors of schools maintained by the LEA (The arrangements have also been approved by the Secretary of State for Education and Sciences)

Ringway Primary School



Dear Parent

I would be grateful if you could confirm that you would like a place at Ringway Primary for your child by returning the enclosed form(s) and confirmation slip to school as soon as possible.

I enclose a County booklet and school booklet. In May we will contact all children due to start in September to arrange a series of visits in which they can become familiar with school.

Name*does/does not needs a place at Ringway
Primary School in September 2019.

Signed

Date:.....

*Please delete where appropriate