School RE-OPENING September 2020
Risk Assessment – KS2 Classes

Location / Site	Insert location and site where activity taking place
RINGWAY PRIMARY SCHOOL	
Activity / Procedure	Insert name/type of activity or procedure being assessed
September Reopening KS2	
Assessment date	Insert date when assessment is being carried out
2nd September 2020	

Government guidance for schools states:

"The safety of children and staff is our utmost priority."
"The advice seeks to support staff working in schools, colleges and childcare settings, to deliver this approach in the safest way possible, focussing on measures they can put in place to help limit the risk of the virus spreading within education and childcare settings."
"In education, childcare and social care settings, preventing the spread of the coronavirus involves dealing with direct transmissions (for instance, when in close contact with those sneezing and coughing) and indirect transmission (via touching contaminated surfaces.) A range of approaches and actions should be employed to do this."

Government guidance for parents concerning re-opening of schools states:

"We have provided guidance and support to schools, colleges and child care settings on implementing protective measures in education and childcare settings to help them **reduce the risk of transmission as more children and young people return."**

"Whilst such changes are likely to look different in each setting, as they will depend upon individual circumstances, they are all designed to minimise risks to children, staff and their families.

Schools and colleges continue to be best placed to make decisions about how to support and educate their pupils during this period. This will include:

Consideration of the pupils' mental health and wellbeing.

Early years and primary age children cannot be expected to remain apart from each other and staff. Schools should therefore work through the hierarchy of measures set above:

- Avoiding contact with anyone with symptoms
- Frequent hand cleaning and good respiratory hygiene practices
- Regular cleaning of settings
- Minimising contact and mixing

Red texts are control measures from Government Guidance – Coronavirus (COVID-19); implementing protective measures in education and childcare settings.

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards
Lack of social distancing in the classroom resulting in direct transmission of the virus	
Existing level of risk	Consider current level of risk

HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls

WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS
These control measures are to encourage space between children where possible.

1. Children to remain in year group bubbles as much as possible (no more than 30).
2. Remove excess furniture and resources to increase space if space to do so.
3. Tables to be split with only 2 children per desk – forward facing.
4. Social distancing charter created for and with the children – including how many children using resources and how, (include instructions how to line up, physical contact, use of toilet, moving around the classroom etc)
5. Charter re-visited and modelled many times a day and linked to school behaviour system – lots of praise for adherence and sanctions for non-compliance.
6. Resources and activities planned to reduce shared contact and individual learning.
7. Staff remaining distant - interactions carried out where possible from a distance.
8. Teacher and TA are assigned to these children and stay with these children throughout the day and week.
9. Children stay in the classroom/ designated outdoor area for the majority of the day and do not mix with other groups.

Final level of risk	Consider level of risk once measures in place

HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Lack of social distancing using toilets and poor hygiene resulting in direct and indirect transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		

WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS
These control measures are to encourage space between children where possible.

1. Limit number of children allowed to go to the toilet at a time – middle sinks closed for handwashing.
2. Hand gel used after toilet use as well as washing hands.
3. Extra signs and posters in toilet re washing hands.
4. Toilet lids to be kept down when not in use.
5. Extra soap ordered to ensure we do not run out.
6. Lidded bin put into toilets, emptied lunchtime and after school.
7. Use KS2 toilets.

Final level of risk	Consider level of risk once measures in place		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Lack of social distancing waiting to enter classroom in morning resulting in direct transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		

WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS
These control measures are to encourage space between children where possible.

1. Markers outside the classrooms for the children and parents to wait – more than 1 metre apart.
2. Signage for parents and children displayed outside the classroom.
3. Staggered drop off and pick up times for different year groups.
4. Parents and children enter using usual gate but follow the one-way system in operation.

Final level of risk	Consider level of risk once measures in place		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards

Lack of social distancing during playtimes and lunchtimes resulting in direct transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		
WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS These control measures are to encourage space between children where possible. 1. Allocated yards for each 'bubble'. 2. Play resources cleaned after each break. 3. Games discussed which encourage social distancing – football passing, catch, hoola hooping. 4. Staff supervision throughout – actively encouraging and insisting on social distancing. 5. Break time supervised by bubble TA. 6. Allocated dinner supervisor for each bubble.			
Final level of risk	Consider level of risk once measures in place		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Lack of social distancing when eating lunch resulting in direct transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		
WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS These control measures are to encourage space between children where possible. 1. Children will eat as a 'double bubble' within dining hall but classes still kept separate. 2. There will be three sittings with the dining hall tables and chairs being cleaned thoroughly between each sitting. 3. All rubbish to be removed after everyone has finished eating. 4. When eating on tables, ensure distance between each child.			
Final level of risk	Consider level of risk once measures in place		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards
Lack of social distancing in the corridors resulting in direct transmission of the virus	
Existing level of risk	Consider current level of risk

HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls

WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS

These control measures are to encourage space between children where possible.

1. Children staying in their classroom as much as possible and accessing outside for break times, start and finish times from their classroom door.
2. Children will be self-contained in their own classroom as much as possible.
3. Children will walk to hall for dinner in their classes – no classes will mix.
4. Messages to office via email.

Final level of risk	Consider level of risk once measures in place

HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards
Contact of shared resources resulting in indirect transmission of the virus	
Existing level of risk	Consider current level of risk

HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls

1. Resources washed each night and left to dry.
2. Tables, door handles and other surfaces cleaned with disinfectant every lunch time and night.
3. Children to have their own, individual stationary resources.
4. Children encouraged to wash hands / use hand gel before lessons and after each lesson

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Final level of risk	Consider level of risk when measures in place

HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Emotional distress of the children			
Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		
1. Children to be in a bubble with their familiar class teacher and TA. 2. Comfort given from a distance – at adult height and hand gel used after if needed.			
Final level of risk	Consider level of risk once measures in place		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Emotional distress of the staff – including anxiety			
Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		
1. Inclusion in risk assessment process – input into hazard identification and control measures. 2. Staff meeting to discuss concerns and shared control measures 3. Risk assessments reviewed weekly. 4. Designated 'staff areas' for different groups of staff if requested. 5. PPE masks / face coverings / visors offered to staff working with children if requested.			
Final level of risk	Consider level of risk once measures in place		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Risk of spreading virus due to poor hygiene resulting in indirect transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		
1. Hand gel stations inside all classrooms. 2. Hand gel order in large quantities. 3. Extra soap and re-fills in each classroom. 4. Children hand wash or hand gel on entry to school, before break, after break, before lunch, after lunch, leaving school, using the toilet and any time they cough or sneeze. 5. Washing hands posters replaced in all washing areas. 6. Lidded bins in all classrooms and toilets which will be emptied each lunchtime and after school. 7. Where possible, doors and windows to be kept open to help ventilation.			
Final level of risk	Consider level of risk once measures in place		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Risk of infection due to lack of cleaning resulting in indirect transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		
1. All surfaces, handles, toilets and shared equipment will be cleaned each lunchtime and at the end of the day. 2. Resources on each day list given to cleaners to ensure these resources are cleaned at the end of the day. 3. Enhanced cleaning schedule in place. 4. Extra cleaning products bought. 5. Each class to have their own cleaning equipment for regular cleaning throughout the day.			
Final level of risk	Consider level of risk once measures in place		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Risk of illness of vulnerable staff and family members through direct and indirect transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		
1. Agree if staff are allowed to wear PPE when in school if they wish. 2. Issuing of all relevant risk assessments to staff concerning re-turning to work – and allow them to comment and contribute.			
Final level of risk	Consider level of risk once measures in place		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Name of assessor	**Signature of assessor**	**Date**
LRobson		**2.09.2020**

Risk assessment reviews	Set future review dates & sign/comment upon completion